

East Community Assembly

Thursday 21 June 2012 at 6.30 pm

**To be held at Arbourthorne Social Centre,
East Bank Road, Sheffield, S2 2AL**

The Press and Public are Welcome to Attend

Membership

Councillors Pat Midgley (Chair), Jenny Armstrong, John Campbell, Julie Dore, Terry Fox, Harry Harpham, Mazher Iqbal, Martin Lawton, Mary Lea, John Robson, Lynn Rooney and Jack Scott

PUBLIC ACCESS TO THE MEETING

There are seven Community Assemblies which cover Sheffield; each is made up of the local Councillors from four wards. It is part of their remit to promote the local involvement of local people in the democratic process and to bring decision making closer to local people.

The formal meetings of the Community Assembly are open to the public and are the place where the Councillors make funding decisions as delegated by the Cabinet, relating to the priorities set out in the Community Plan and the Community Involvement Plan. They take place a minimum of 4 times per year, though more often, if required.

There is an opportunity for members of the public to ask questions and submit petitions at these meetings.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday, or you can ring on telephone no. 2734552. You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

Community Assembly decisions are effective six working days after the meeting has taken place, unless called-in for scrutiny by the relevant Overview and Scrutiny Committee, in which case the matter is normally resolved within the monthly cycle of meetings.

Further information on any of the agenda items can be obtained by speaking to either:

- Angela Greenwood, Community Assembly Manager
Tel: 0114 273 5708
Email: angela.greenwood@sheffield.gov.uk, or
- Gillian Capewell, Democratic Services
Tel: 0114 273 5485
Email: gillian.capewell@sheffield.gov.uk

**EAST COMMUNITY ASSEMBLY AGENDA
21 JUNE 2012
6.30 PM**

Order of Business

****You are welcome to attend from 6 pm
for a buffet and drinks****

- 1. Welcome and Housekeeping Arrangements**
A welcome to the meeting from the Chair and introductions to members of the Assembly.
- 2. Apologies for Absence**
To receive any apologies for absence from Members of the Assembly.
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**
Members to declare any interests they have in the business to be considered at the meeting
- 5. Appointment of Deputy Chair**
To appoint a Deputy Chair for the East Community Assembly for the Municipal Year 2012/13.
- 6. Sheffield Homes Board Nominations**
To appoint two Members of the Assembly to the Central and East Sheffield Homes Boards (verbal report).
- 7. Sanctuary Housing**
To receive a presentation from Sanctuary Housing upon a new housing scheme for Arbourthorne.
- 8. Public Questions and Petitions**
To receive any questions or petitions from members of the public at the meeting
- 9. Parks Projects Priorities**
To receive an update from James Barnes Sheffield City Council, upon Parks initiatives and schemes in the local area, including a progress report upon a playground for Arbourthorne Fields (verbal report).

EXECUTIVE DECISIONS

- 10. Highways Update**
To receive an update from Andrew McKie, Sheffield City Council, upon

Highways initiatives and schemes in the local area (report attached).

11. East Community Assembly Budget Update

Report of the East Community Assembly Manager (report attached).

12. Minutes of Previous Meeting

To approve the minutes of the meetings held on 29th March and 16th May 2012.

13. Future Meetings

Future meetings of the East Community Assembly are as follows:-

27th September 2012 - Basegreen Social Centre, Frith Close, S12 2ES

13th December 2012 - Victoria Centre, Stafford Road, S2 2SE

21st March 2013 - Church of Christ, Station Road, S9 4JU

ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

You will have a **personal interest** in a matter if it relates to an interest that you have already registered on the Register of Interests; relates to an interest that should be registered but you have not yet done so; or affects your well-being or financial position or that of members of your family or your close associates, to a greater extent than it would affect the majority of people in the ward affected by the decision.

The definition of family is very wide and includes a partner, step-relations, and in-laws. A "close associate" is someone whom a reasonable member of the public might think you would be prepared to favour or disadvantage.

If you have a personal interest you must: declare the existence and nature of the interest at the beginning of the meeting, before it is discussed or as soon as it becomes apparent to you; but you can remain in the meeting, speak and vote on the matter unless the personal interest is also prejudicial.

However, in certain circumstances you may have an **exemption** which means that you might not have to declare your interest.

- You will have an exemption where your interest arises solely from your membership of or position of control/management in a body to which you have been appointed or nominated by the authority; and/or a body exercising functions of a public nature (e.g. another local authority).

In these exceptional cases, provided that you do not have a **prejudicial interest** you only need to declare your interest if you intend to speak on the matter.

- You will have an exemption if your personal interest is simply having received a gift or hospitality over £25 which you registered more than 3 years ago.

When will a personal interest also be prejudicial?

Your personal interest will also be prejudicial if a member of the public who knows the relevant facts would reasonably think the personal interest is so significant that it is likely to prejudice your judgement of the public interest; and

- i. either the matter affects your financial position or the financial position of any person or body through whom you have a personal interest. For example, an application for grant funding to a body on your register of interests or a contract between the authority and that body; or
- ii. the matter relates to the determining of any approval, consent, licence, permission or registration that affects you or any relevant person or body with which you have a personal interest. For example, considering a planning or licensing application made by you or a body on your register of interests.

Exemptions: You will not have a prejudicial interest if the matter relates to:

- i. the Council's housing functions – if you hold a lease or tenancy with the Council, provided that the matter under consideration is not your own lease or tenancy;
- ii. school meals, transport or travel expenses – if you are the parent or guardian of a child of school age, provided that the matter under consideration is not the school the child attends;
- iii. statutory sick pay;
- iv. Members' allowances;
- v. ceremonial honours for Members; or
- vi. setting the Council Tax.

If you have a prejudicial interest, you must:

- (a) Declare the existence and nature of the interest (in relation to the relevant agenda item) as soon as it becomes apparent to you.
- (b) Leave the room unless members of the public are allowed to make representations, give evidence or answer questions about the matter. If that is the case, you can also attend to make representations, give evidence or answer questions about the matter.
- (c) Once you have finished making representations, answering questions etc., you must leave the room. You cannot stay in the room whilst the matter is being discussed neither can you remain in the public gallery to observe the vote on the matter. In addition, you must not seek to improperly influence a decision about the matter.

FURTHER INFORMATION

If at all possible, you should try to identify any potential interest you may have before the meeting so that you and the person you ask for advice can fully consider all the circumstances before reaching a conclusion on what action you should take.

Advice can be obtained from Lynne Bird, Director of Legal Services on 0114 2734018 or email lynne.bird@sheffield.gov.uk

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SHEFFIELD CITY COUNCIL Report to East Community Assembly

Report of: Head of Transport and Highways

Date: 21st June 2012

Subject: East Community Assembly Local Highway Schemes

Author of Report: Andy Mckie

Summary:

- The East Community Assembly have an overall budget of £110,799 available for 'local highway schemes' in 2012/13, as part of devolving decisions and priorities on local issues and improving the responsiveness of the Council to meeting local requests.
 - The East Community Assembly has already agreed a list of schemes for implementation in 2011/12, and it is intended to continue and complete schemes in the current financial year.
 - This report contains an update on the actual progress of the limited number of schemes that can be afforded within the current budget
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Reasons for Recommendations:

The East community Assembly support and fund highways schemes at the locations of the highest number of child accidents

The Community Assembly and Transport & Highways teams in discussion with Ward members have analysed the requests from local residents and undertaken some preliminary feasibility work on a provisional list of potential projects. That work has enabled the identification of a list of schemes, which can be implemented in 2012/13.

Recommendations:

That members:

- That members note the current budgetary position regarding funding availability (£110,779)
- That members note and approve the cost of the feasibility study at Duke Street (Estimated Cost £2,000)
- That Members note the progress being made with the scheme on East Bank Road and the officer recommendation that the budget for the full scheme is allocated from the 2012/13 funds. (Total £92,000)
- That members note and approve the further rotation of the speed indication devices in 2012/13 (Total £3,494)
- That members confirm that a sum of £5,000 per ward be allocated for small highway schemes to be constructed in 2012/2013 and the continued rotation of the Speed Indication Devices (Total £20,000)
- That members note and later review the over-programming of commitments in the 2012/13 financial year. (£110,799 v £117,494)

Background Papers:
None

Category of Report: OPEN

Statutory and Council Policy Checklist

Financial implications Yes - cleared
Legal implications Yes. Cleared
Equality of Opportunity implications No
Tackling Health Inequalities implications No
Human rights implications No
Environmental and Sustainability implications No
Economic impact No
Community safety implications No
Human resources implications No
Property implications No

1. Summary

- The East Community Assembly have £110,799 available for 'local highway schemes' in 2011/12,
- The above figure is a combination of £70,799 carry over from the financial year 2011/12 supplemented by a further £40,000 made available to each Community Assembly in 2012/13
- The East Community Assembly has already agreed a list of schemes for implementation in 2011/12, that have been identified by local people and that contribute towards the delivery of Local Transport Plan (LTP) objectives. Residents have informed the recommendations within this report via direct requests to Transport and Highways Service, or local councillors, petitions and / or Community Assembly 'You Say' events.
- This report contains an update on the schemes previously selected by the Assembly and which remain to be completed in 2012/13 subject to the budget limit identified above.
- It should be noted that in 2012/2013 and beyond highway scheme costs will include a sum for maintenance as part of the Highway Maintenance Private Finance Initiative which commences in August 2012.

2. What does this mean for people within the East Community Assembly Area?

- Highways schemes in the East Community Assembly area are prioritised according to child accident sites. The Assembly will fund schemes that reduce child accident rates.
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- The local highway schemes now proposed will all assist local people in using the highway in their area, both on foot and, in some cases by vehicle and will address local highway concerns, adding to improved community safety.

3. Outcomes and Sustainability

- The funding and construction of the local highways schemes will contribute to the highways priority in the East Community Assembly Plan, to reduce the number of people killed or seriously injured on the roads, and for the highways to be cleaner, repaired and unclogged.
- It also meets all nine of the Councils' principles as indicated in the Corporate Plan. In particular
 - Local voice – priorities influenced by local people
 - Customers as individuals – needs of individuals within communities will be considered
 - Equality of opportunity – providing for all aspects of a local community to get involved

4. Financial Summary

2012/13 year-end summary

- Allocation for 2012/13 schemes.....£40,000
- “Approved carry-over” from 2011/12.....£70,779
- Total available.....**£110,779**

2012/13 Budget Summary

Confirmed 2012/13 Budget = £110,779

5. Large Schemes Update

- ECA Members selected two large schemes as priority for the previous financial year. The two schemes identified were:
 - 1) Duke Street Bus Gate reduced hours – Initial estimate £28,000
 - 2) East Bank Road safety scheme – Initial estimate £55,000 to £92,000

Duke Street Bus gate

- To implement reduced hours of operation of the bus gate from all day to 12 hours. This has been requested for some time by local Members. The reduction in operation of the bus gate was aimed to open the area up for general traffic and activity during the evening. The impact of the change will be monitored.
- Members have expressed a need to have no restriction on Duke Street due to the new development at Park Hill and the planned movement of the Grace Owen Nursery to the lower block.
- The 12 hour scheme is now complete on site.
- Members wish to proceed with a full bus gate removal. A feasibility study has been requested by members to assess the impact on Park Square roundabout and the potential impacts on the wider strategic highway network.
- The estimated cost of the feasibility study is £2,000.

East Bank Road near Hurlfield Road

- Accident analysis shows that there have been three child pedestrian accidents at this location in 2010, all of them on a school journey. This ties in with the relocation of the access to Springs Academy to Hurlfield Road (it was previously on East Bank Road). Such a high accident rate over such a short timescale on a school route is unprecedented and is therefore considerable cause for concern.
- East Bank Road was the subject of a Road Safety traffic calming scheme which was completed in 2009. The purpose of the scheme was to reduce the number of pedestrian accidents the majority of which involved children travelling to and from school. The length of the scheme on East Bank Road was between Northern Avenue and Dagnam Road, however near to the end of construction the school

entrance was moved from East Bank Road to Hurlfield Road. In doing this the travel pattern of school children changed and so more children crossed at the location identified above.

- The design shows an extension to complement the existing calming scheme using a shopping basket of items which can be used according to funds available and if required added to as and when. The scheme also includes a zebra crossing for all pedestrians and measures to reduce the speed of vehicles entering Hurlfield Road from East Bank Road when travelling in a westerly direction. It is not necessary to build all the scheme at one go, or even at all, and if a cheaper scheme is developed for East Bank Road this will release some funding for further works elsewhere. However, it is the opinion of officers that the scheme shown on the attached drawing represents the optimal solution to the child accident problems at this location.
- **The cost of these measures varies between £55,000 and £92,000, depending on which measures are selected. The feasibility estimates are as follows:**
 - **Option 1: The full scheme – traffic calming on East Bank Road, a zebra crossing where children cross and a build out to slow traffic entering Hurlfield Road = £92,000**
 - **Option 2: Traffic calming and a zebra crossing on East Bank Road = £82,000**
 - **Option 3: Traffic calming on East Bank Road, a build out to slow traffic entering Hurlfield Road but no zebra crossing = £65,000**
 - **Option 4: Traffic calming on East Bank Road only = £55,000**
- This scheme has been the subject of a protracted Road Safety Audit. However, the audit is now closed and the first stage of the consultation has started as indicated previously. The wider local consultation with residents will be issued in June/July 2012 and comments received will then be fed back to the Assembly so that they can make a decision on which elements of the scheme to progress based on public opinion.

Continuation of the rotation of the Speed Indication Devices

- The speed indication devices have been well received all across the City and they have provided the necessary evidence base in areas where traffic speeds are a concern. Having invested in the SIDs in previous financial years, it is recommended that the SID rotation schedule is continued in 2012/13 at an estimated annual cost of £3,494.
- A review of the chosen sites is being undertaken but the Assembly members are asked to confirm their agreement to the next movement of the Sid's to the site at Handsworth Road/ Orgreave Lane.

[ADD rotation list from Suzie when we get latest list plus £3495 rotation cost](#)

6. Small Schemes Update

- It is proposed that the East Community Assembly allocate £20,000 (£5,000 per ward) to small highway schemes from the LTP Highways budget. In the financial year 2012/2013.
- Small schemes will be chosen by ward members from the full list of requests for their ward up to the value of £5000. Priority will be given to small schemes that have the largest community benefit and are located at accident sites.

7. Relevant Implications

The Council, as the Highway Authority for Sheffield, has powers under Part V of the Highways Act 1980 to implement the improvements requested in this report. This funding is allocated from the Council's Local Transport Plan budget provided by central government and as such all projects using this funding will need to comply with the aims and objectives of the Local Transport Plan.

The Director of Neighbourhood Renewal and Partnerships in consultation with the Head of Transport & Highways and Director of Legal Services have confirmed this is an approved use of LTP funds. The Head of Transport & Highways has authority to design and build the projects now identified as part of the Council's overall transport capital programme.

There are direct equality implications in that all of the recommended proposals are geared to the needs of pedestrians and other users who might have mobility problems (wheelchair users; mobility scooters; prams). The proposals in themselves are intended to assist all members of the local community regardless of gender or ethnic origin.

8. Alternative Options and Public Consultation

The programme of local highway schemes can be updated and added to as the year progresses, reflecting new priorities identified by local people.

The full list of requests for local highway schemes in the East Community Assembly can be found in a new Register, now available on the Council's website. This register will act as the central source of all requests for projects which will be assessed by Transport & Highways staff for feasibility and then provides the basis for selecting future schemes in partnership with the local community and reflecting the Assembly's Community Plan.

Consultation with local residents on individual schemes will continue to be an important way of looking at specific problems within approved schemes. Each of the schemes now submitted for approval will be the subject of a separate detailed public consultation process, as part of the normal design process, to ensure local people are comfortable with the proposals and to address anything else that arises.

9. Reasons for Recommendations

The Community Assembly and Transport and Highways teams have analysed the requests from local residents and undertaken some preliminary feasibility work on a provisional list of potential projects.

That work has enabled the identification of a programme of schemes, which can were largely delivered in 2011/12 and with the budget now identified

10. Recommendations

- That members note the current budgetary position regarding funding availability (£110,779)
- That members note and approve the cost of the feasibility study at Duke Street (Estimated Cost £2,000)
- That Members note the progress being made with the scheme on East Bank Road and the officer recommendation that the budget for the full scheme is allocated from the 2012/13 funds. (Total £92,000)
- That members note and approve the further rotation of the speed indication devices in 2012/13 (Total £3,494)
- That members confirm that a sum of £5,000 per ward be allocated for small highway schemes to be constructed in 2012/2013 and the continued rotation of the Speed Indication Devices (Total £20,000)
- That members note and later review the over-programming of commitments in the 2012/13 financial year. (£110,779 v £117,474)

Andy Mckie
East Community Assembly Transport and Highways Link Manager
May 2012

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SHEFFIELD CITY COUNCIL East Community Assembly Report

Report of: East Community Assembly Manager

Date: 21st June 2012

Subject: East Community Assembly Discretionary Budget
2012/13

Author of Report: Angela Greenwood
East Community Assembly Manager
angela.greenwood@sheffield.gov.uk
Tel: 2735708

Summary:

The discretionary budget allocation for the East Community Assembly for 2012/13 is **£336,958**. This is a reduction of £118,613 from 2011/12. This allocation is based on an allocation of £1 per head of population and an additional allocation based on the Index of Multiple Deprivation (IMD) data at ward level.

An initial round of allocations from the East Assembly Discretionary Budget 2012/13 was agreed at the Assembly Meeting on March 29th 2012. This report makes proposals for funding of additional projects from the remaining funds in the 2012/13 allocation. Further allocations of funding will be presented at the Assembly meetings in September and December 2012 until all funding is allocated.

Reasons for Recommendations:

The purpose of the Discretionary Budget is to help fulfil the priorities of the East Assembly Community Plan. These priorities were identified through consultation with local residents, groups and partners during 2011.

The East Assembly Community Plan priorities currently are:

- Tackling unemployment and increasing skills
- Tackling poverty
- Stronger communities
- Safer communities

- Improving the environment
- Transport and Highways
- Better health

Educational attainment is seen as the overarching priority that all projects and activity funded by the Assembly should be tackling in 12/13.

All the projects proposed for funding contribute to one or more of these priorities.

Recommendations:

That the East Community Assembly:

- (1) Considers the information contained within this report and allocates the sums stated in section 4 of the report from East Assembly Discretionary funding.
- (2) Approves the approach taken set out in section 11 above.
- (3) Delegates authority to the East Community Assembly Manager, in consultation with the Chair, to work up and agree the details of the proposed allocations and projects set out in this report;
- (4) Authorises the Director of Community Services, in consultation with the Director of Legal Services, to agree the terms on which all funding referred to in this report is made available and to enter into such funding agreements with recipients of the funding and any other related agreements or arrangements, and on such terms, that she considers appropriate.

Background Papers: **ECA 29th March Budget Paper**

Category of Report: OPEN

Statutory and Council Policy Checklist

Financial Implications
YES Cleared by: Liz Orme
Legal Implications
YES Cleared by: Andrew Bullock
Equality of Opportunity Implications
YES (East Community Plan EIA) Cleared by: Phil Reid
Tackling Health Inequalities Implications
YES
Human rights Implications
NO
Environmental and Sustainability implications
YES
Economic impact
NO
Community safety implications
YES
Human resources implications
YES
Property implications
YES
Area(s) affected
East Community Assembly area of Sheffield
Relevant Scrutiny Committee if decision called in
Safer and Stronger Communities
Is the item a matter which is reserved for approval by the City Council?
NO
Press release
NO

1. Summary

The discretionary budget allocation for the East Community Assembly for 2012/13 is **£336,958**. This is a reduction of £118,613 from 2011/12. This allocation is based on an allocation of £1 per head of population and an additional allocation based on the Index of Multiple Deprivation (IMD) data at ward level.

An initial round of allocations from the East Assembly Discretionary Budget 2012/13 was agreed at the Assembly Meeting on March 29th 2012. This report makes proposals for funding of additional projects from the remaining funds in the 2012/13 allocation. Further allocations of funding will be presented at the Assembly meetings in September and December 2012 until all funding is allocated.

2. What does this mean for people within the East Community Assembly Area?

The allocation of East Assembly Discretionary Funding ensures activity takes place to address the priorities in the East Community Assembly Plan, including;

- Tackling unemployment and increasing skills
- Tackling poverty
- Stronger communities
- Safer communities
- Improving the environment
- Transport and Highways
- Better health

Educational attainment is seen as the overarching priority that all projects and activity funded by the Assembly in 12/13 should be tackling.

At the 29th March 2012 East public meeting, members agreed to have the East budget split into ward budgets, using Cllr Lawton's IMD based formula. This means that projects can be targeted at a smaller, ward level to make a greater difference at a local level.

3. Outcomes and Sustainability

The funding identified in this report will contribute to the delivery of the priorities in the East Community Assembly Plan, thus benefiting residents in the East Assembly Area.

The projects and activity within this report contribute to all five of the key ambitions as indicated in the Sheffield City Strategy 2010-2020 (Sheffield 2020 – Where People Shape the Future) –

- **Distinctive**; using the immense sense of pride local people have in the city and the East Assembly area to bring local projects forward for funding.
- **Successful**; working with partners at a local level with joint employment and community projects and strategically through our formal partnerships.
- **Inclusive**; support projects that enable all sections of our community to benefit and join in new activities.
- **Vibrant**; support the community and voluntary sector in working to achieve the priorities for the area.
- **Sustainable**; ensure that future generations can enjoy the open spaces in our area and that the Assembly plays a key role in protecting our environment.

The funding also supports the City Council's priorities, values and outcomes as set out in the Corporate Plan 'Standing Up For Sheffield'. In particular:

Priorities

- Supporting and protecting communities

Values

- Spend public money wisely
- Long term view
- Enable individuals and communities

Outcomes

- Better Health and Wellbeing
- Safe and Secure Communities
- An Environmentally Responsible City

4. Full Proposal

Assembly wide event/consultation budget

A budget of £6,000 was agreed at the 29th March meeting for the cost of hosting consultation events and activities during the year. £5000 was allocated for Q1-Q3, with £1000 allocated for Q4.

Ward pots

The agreed formula from Cllr Lawton on 29th March 2012 gives the following ward pot allocations for 12/13

Arbourthorne	£79,899
Darnall	£91,841
Manor Castle	£98,860
Richmond	£60,357

2	Public Realm Work (based on Green Estate apprentice scheme in 11/12)	£5k per ward as agreed at public meeting in March 12	Employment and skills	£5,000
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New Projects for Recommendation:

3	SIP pot	Pot for small environmental projects that can be implemented quickly to make a difference, eg Residents only parking signs Guildford Rise	Stronger communities	£10,000
4	Centre in the Park	Outside decking to the café to allow café users to see their children in the playground. Will make the café more visible when open to users in the park and playground and encourage more use of the café.	Stronger communities	Up to £10,000
5	Community Bonfire	Match Manor Castle ward to offer part funding of the Green Estate led Manor fields bonfire event held Nov 5 th	Safer communities	£2,000
6	Community development worker	Part funding of worker Oct-Mar to continue the community development work in the ward bringing groups together, supporting groups, funding advice, ensuring local services meet needs and start up new activity where needed.	Stronger communities	£7,500
7	Community tree Project	Project to continue the tree planting and educational project in the ward with schools and community groups, provider TBC	Educational attainment	£5,000
	Total for year	£79899		
	Allocated to date			£44,500.00
	Total left to allocate Sept 12		£30,399	

New or existing projects currently being considered for 12/13 funding:

- Support for Youth work in the ward
- Arbourthorne Innovation pot: city pilot to reduce admissions to respite care and stay in hospital, particularly older males and tackle social isolation and loneliness
- Support for the Arbourthorne Centre
- Ward wide newsletter
- Small highways improvements

Darnall Ward

Agreed allocations 29th March 2012

	Darnall	Detail	Priority	Amount
1	Small grants	Small grants scheme for community activity in the ward	Stronger Communities	£10,000
2	Public Realm Work (Green Estate apprentices scheme or similar)	£5k per ward as agreed at public meeting in March 12	Employment and skills	£5,000

New Projects for Recommendation:

3	Darnall Family Development Project	Part funding as a one off grant to enable their continuation and allow time to apply for other funding.	Improving Health	£10,000
4	Community support for Forums	Part funding of a £107k joint bid for financial support for running costs and community support received from Darnall Forum and Tinsley Forum for 12/13.	Stronger Communities	£40,000
5	Morrisons community bus	Half funding of a weekly Friday community bus from Darnall Poole Rd and Greenlands area to and from Catcliffe Morrisons, Morrisons to provide the other half of funding.	Tackling Poverty	£1,000
	Total for year	£91,841		
	allocated to date			£66,000.00
	Total left to allocate Sept 12		£25,841	

Manor Castle Ward

Agreed allocations 29th March 2012

	Manor Castle	Detail	Priority	Amount
1	Small grants	Small grants scheme for community activity in the ward	Stronger Communities	up to £10k
2	Public Realm Work (Green Estate apprentices scheme or similar)	£5k per ward	employment	£5,000
3	Community Development Worker (CDW)	Continuation of the part funding of post under Manor Castle Development Trust (MCDT). For 12/13 this post to focus on: <ul style="list-style-type: none"> - Support for the three Forums in the ward - Community First 	Stronger Communities	£9,000
4	Manor After School Kids Klub (MASKK)	Continuation of funding from 11/12 to retain their current provision	Educational attainment	£5,000

5	Manor Over 50s Project	Continuation of project into 12/13, part funding a salary post with other partners	Improving health	£8000
6	Community Bonfire on Manor Fields	Part Funding for 12/13	Safer communities	£2000

New projects for Recommendation:

7	Wybourn youth project	Match funding for a partnership youth project for Wybourn to be led by Manor Castle Development Trust and working with Great Places Housing Association, Safer Neighbourhood Team, Community Youth Team, Sheffield Futures, Wybourn Youth Trust and other local partners.	Safer communities	£20,000
	Total for year	£98,860		
	allocated to date			£59,000.00
	Left to allocate Sept 12		£39,860	

Richmond Ward

Agreed allocations 29th March 2012

	Richmond	Detail	Priority	Amount
1	School grants	School council small grants scheme for schools in the ward. projects recommended by the School Councils of local junior schools.	Stronger Communities	£10,000
2	Public Realm Work (Green Estate apprentices scheme or similar)	£5k per ward as agreed at public meeting in March 12	Employment and skills	£5,000

New Projects for Recommendation:

3	Small grants	Small grants scheme for up to £500 for community groups in the ward		£5,000
4	Stradbroke Anti Social Behaviour (ASB) hotspot	Stradbroke Tenants and Community Association led project to move a mobile camera to the latest ASB hotspot	Safer communities	£3,000
5	Community centre works	New boiler for Stradbroke Community Centre £1400 New internal toilet and works for Richmond Park bowling pavilion £600	Stronger communities	£2000
6	Community development worker	Part funding of worker Oct-Mar to continue the community development work in the ward	Stronger communities	£10,000

		bringing groups together, supporting groups, funding advice, ensuring local services meet needs and start up new activity where needed.		
	Allocated to date			£35,000
	total for year		£60,357	
	Left to allocate Sept 12		£25,357	

5. Financial Implications

5.1 The East Assembly has a £336,958 Discretionary Budget to allocate in 2012/13, to help fulfil the priorities identified in the East Assembly Plan. Funds are available from within this sum to support the area or ward based proposals set out above.

6. Legal Implications

In implementing these proposals reliance can be placed on the new 'general power of competence' (conferred on the Council by Section 1(1) of the Localism Act 2011.

(Section 1(1) came into force on 18th February 2012 and provides that, "A local authority has power to do anything that individuals generally may do." This is clearly a very broad power, but it must be noted that it is subject to existing or future statutory limitations.)

The procurement of any goods, works or services must be undertaken in accordance with all relevant provisions of Sheffield City Council's Constitution including the Council's Contracts Standing Orders and all applicable procurement rules.

7. Equality of Opportunity Implications

The East Community Assembly Discretionary budget has been allocated to help address a range of needs in the area, as dictated by the East Community Assembly Plan (which is supported by an Equality Impact Assessment).

8. Human Resource Implications

The Community Development Worker post is a Sheffield City Council managed post and involves extending the contract of the current worker until 31st March 2013.

9. Environmental and Sustainability Implications

These projects have a marginal environmental benefit.

10. Mitigation of Risk

The risks relating to this proposal have been considered by the East Community Assembly Team. These risks will be regularly reviewed and monitored.

Projects funded may not lead to noticeable improvement in the priority issue. The Assembly Team (and the Accountable Bodies Team which administers funding) will monitor the impact of activity throughout the coming year, to assess whether projects have been effective.

The Accountable Bodies Team will administer the distribution of funding and ensure agreed targets and outcomes are being met. They will do this through the receipt of monitoring forms from providers and by visiting projects / activity on the ground.

The Assembly Manager will ensure payments are made as per the project proposal form and are released on time as per Council rules. The projects need to be aware that all funding must be spent by 31st March 2013 and no carry forward or extension is likely.

11. Alternative Options

The priorities of the Assembly were agreed in September 2011. The Assembly Manager has regular discussions with partners and the community about ideas for possible projects. Those that meet the priorities of the Assembly are worked up into a project proposal. All the current proposals are being recommended for funding

Other projects may be considered in the future if funds permit and they meet the priorities of the Assembly.

12. Reasons for Recommendations

The purpose of the Discretionary Budget is to help fulfil the priorities of the East Assembly Community Plan. These priorities were identified through consultation with local residents, groups and partners during 2011.

The East Assembly Community Plan priorities currently are:

- Tackling unemployment and increasing skills
- Tackling poverty
- Stronger communities
- Safer communities
- Improving the environment
- Transport and Highways
- Better health

Educational attainment is seen as the overarching priority that all projects and activity funded by the Assembly should be tackling in 12/13. All the projects proposed for funding contribute to one or more of these priorities.

13. Recommendations

Recommendations:

That the East Community Assembly:

(1) Considers the information contained within this report and allocates the sums stated in section 4 of the report from East Assembly Discretionary funding.

(2) Approves the approach taken set out in section 11 above.

(3) Delegates authority to the East Community Assembly Manager, in consultation with the Chair, to work up and agree the details of the proposed allocations and projects set out in this report;

(4) Authorises the Director of Community Services, in consultation with the Director of Legal Services, to agree the terms on which all funding referred to in this report is made available and to enter into such funding agreements with recipients of the funding and any other related agreements or arrangements, and on such terms, that she considers appropriate.

Angela Greenwood
East Community Assembly Manager

EAST COMMUNITY ASSEMBLY

Meeting held Thursday 29th March 2012 at the Church of Christ, Station Road, Darnall

PRESENT: Councillors Pat Midgley (Chair), Martin Lawton (Deputy Chair), Terry Fox, Harry Harpham, Mazher Iqbal, Mary Lea, Lynn Rooney and Jack Scott.

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1. **WELCOME AND HOUSEKEEPING ARRANGEMENTS**

1.1 The Chair welcomed attendees to the Community Assembly meeting, and outlined basic housekeeping arrangements.

2. **EXCLUSION OF PRESS AND PUBLIC**

2.1 No items were identified where resolutions may be moved to exclude the public and press.

3. **APOLOGIES FOR ABSENCE FROM MEMBERS OF THE ASSEMBLY**

3.1 Apologies for absence were submitted from Councillors Jenny Armstrong, John Campbell, Julie Dore and John Robson. Best wishes were conveyed from the Assembly to Councillor John Robson, who was recovering from a long illness.

4. **DECLARATIONS OF INTEREST**

4.1 Councillors Martin Lawton and Pat Midgley declared prejudicial interests in item 11 on the agenda (Budget Report), as Members of Manor Castle Development Trust, and did not participate in the vote to allocate funding to this organisation.

5. **COMMUNITY REPORT: DARNALL WELL BEING**

5.1 Lucy Melleney, Development Manager, Darnall Well Being, reported upon the work being carried out by Darnall Well Being, a community health project which was based on Darnall Main Road. She outlined some of the schemes which were in operation, such as health walks, focus groups, exercise groups, healthy eating workshops and other campaigns, to attempt to reduce health inequalities in the area. She added that there was a dedicated team of volunteers working for the organisation, and Lucy also extended her thanks to the Assembly for providing some much needed funding for a recent project working with older people.

5.2 Lucy commented that she had worked extensively to try and let people know in the area what activities were available, to increase awareness around healthy lifestyles and choices, adding that the Darnall Well Being centre provided a

valuable one stop shop of information and advice. She had also run a series of health roadshows recently which had centred around what people in the local area perceived to be their health needs; the next of which was due to be held on Thursday 19th April 2012 at the Church of Christ, Station Road, Darnall, between 1230 and 1500 hours.

- 5.3 Councillor Mary Lea thanked Lucy on behalf of the Assembly for all her hard work towards tackling the health inequalities which existed in the area. Lucy added that she hoped the new LIFT health centre would become a vibrant part of the community, with an emphasis on prevention, as well as treatment.

6. **SCHOOL ATTENDANCE**

- 6.1 Angela Wild from the Governing Body of Philimore School reported upon new initiatives to improve attendance at local primary schools. These had included working together across all three schools in the area to provide a joined up approach, with a slogan which had been created by the pupils; 'Every Child Matters and Every Day Counts'. Pupils had worked together to design attendance posters, which had been displayed outside the schools to try and encourage fellow pupils to attend their lessons.

- 6.2 A leaflet had also been designed and distributed and translated into the main community languages in the area. The Lord Mayor had attended a recent event about the importance of attendance at school, which had featured a storyteller and interactive activities, and parents and pupils had been invited to attend.

- 6.3 **RESOLVED:** That the East Community Assembly (a) conveys its thanks to the Governing Bodies of the three local primary schools for recent work undertaken around attendance, and (b) requests that the Community Assembly Manager send a letter of thanks on behalf of the Assembly to all three Governing Bodies.

7. **HIGH HAZELS PARK**

- 7.1 Sylvia Hamilton, Friends of High Hazels Park, provided an update on work and current projects at High Hazels Park. She reported that there were areas of the Park which still required a great deal of work, such as the Children's play area, and she reported that recent work had been undertaken with young people in the area, to ascertain what their favourite pieces of play equipment were.

- 7.2 Other work had already taken place in the Park, such as the transformation of a neglected rose garden into a sensory garden, and the addition of art and music features. The much-neglected Round Walk had also been reinstated after many queries about why it had been abandoned. The new Round Walk was extremely well-used, and Lucy Melleney from Darnall Wellbeing regularly held walking events using this facility.

- 7.3 A local young person called Pierce then addressed the Assembly, and stated that there were very limited activities for young people in the Park, and he requested that the Assembly consider the implementation of a skate park, which would appeal to all age ranges, and address health issues in the area by

encouraging young people to be active.

- 7.4 **RESOLVED:** That the Assembly notes the concerns and issues raised with regard to High Hazels Park and the lack of facilities for young people, and agrees to report back at the next meeting of the Assembly with a progress update on facilities for the area.

8. **POLICE UPDATE FOR THE EAST COMMUNITY ASSEMBLY AREA**

- 8.1 Inspector Paul Ferguson, South Yorkshire Police, reported upon Police initiatives in the Darnall area. He introduced himself as the new Inspector for the area, reporting that the areas he and his team covered were Darnall, Tinsley, Manor and Arbourthorne, as the East Safer Neighbourhood Area had recently been reorganised to match the area covered by the East Community Assembly.

- 8.2 He described some of the work he had already undertaken in his new role, including a football initiative at Woodburn Road called Darnall United, which was proving to be extremely successful, as it provided a safe and trouble-free environment for local young people to engage in a positive activity on a weekly basis.

- 8.3 Members of the public highlighted issues with drug usage behind Darnall Library. Inspector Ferguson reported that he was aware of the issue, adding that the Police ran a drop-in surgery for members of the public every Friday between 1500 hours and 1700 hours at Darnall Library, if members of the public wished to speak to the Police in confidence about any other similar issues.

- 8.4 A member of the public wished to clarify whether parked cars blocking dropped kerbs was a Police issue or a Council Parking Services issue, and John Bann, the Head of Transport and Highways admitted it was a grey area. It was agreed that this matter would be referred to the Cabinet Highways Committee for clarification.

- 8.5 **RESOLVED:** That the East Community Assembly (a) thanks South Yorkshire Police for the update, and (b) requests the Cabinet Highways Committee to consider the issue of parked cars blocking dropped kerbs, to clarify whether such issues should be dealt with by the City Council or by South Yorkshire Police.

9. **KEY ACHIEVEMENTS OF THE EAST COMMUNITY ASSEMBLY IN 2011/12**

- 9.1 Angela Greenwood, Community Assembly Manager, reported upon the key achievements of the East Community Assembly throughout 2011/12. She outlined the funding which had been allocated to local groups, and how this had been utilised, and also detailed many of the projects which had been led by the Assembly which had made a real difference in the area. She outlined how the budget had been used to tackle the key priorities identified by the Assembly at the start of the year, in consultation with local people and Ward

Members. She also highlighted the effective work of the Assembly's Partner Panel, which met quarterly. She thanked all involved in the successes achieved throughout the year.

- 9.2 **RESOLVED:** That the Assembly extends its thanks to the Community Assembly team for all their hard work and achievements throughout the year.

10. **MINUTES**

- 10.1 The minutes of the meeting of the East Community Assembly held on Thursday 8th December 2011 were approved as a correct record, and there were no matters arising.

11. **PUBLIC QUESTIONS AND PETITIONS**

Petitions

- 11.1 No petitions were submitted to the Assembly.

Public Questions

- 11.2 Answers were provided as follows to public questions submitted to the meeting-
1. The Council had undertaken a great deal of work with regard to the usage of Heavy Goods Vehicles across the City and appropriate transport routes, and this information would soon be out for consultation with local communities.
 2. With regard to the costs of car parking at the new LIFT centre in Darnall, it was agreed that Lyn Brandon, Sheffield PCT, would investigate and report back to the Assembly, as there was different information in circulation at present as to what these costs would be.
 3. With regard to budget cuts made in respect of services for vulnerable adults, Councillor Jack Scott reassured members of the public that only essential cuts had been made in this area. He added that funding had been restored to key services such as the Deaf Advice Service and the Sheffield Advice Centre, and funding had been maintained for carer services, with the 'bar' to qualify for social care entitlements having also been lowered, meaning that care was now provided much more appropriately.
 4. Concerns were raised and noted over the new Fire Station site on the Parkway and potential problems with the exit onto the Parkway of emergency vehicles.

12. **SUCCESSFUL CENTRES STRATEGY**

- 12.1 Members received a report of the Executive Director, Place, regarding the Successful Centres Strategy, and Fiona Champion was in attendance to present this item. She reported that, on 9th March 2011, Cabinet approved the Successful Centres Citywide Framework and endorsed the Local Area Strategies for each Community Assembly Area, which would provide a

framework for future action and investment over a number of years. She added that these strategies set out a vision for District and Local Centres, and assessed the network of Centres across the City against that vision, as well as proposing which Centres would be prioritised for further work and investment.

12.2 **Decision Taken**

12.3 **RESOLVED:** That the East Community Assembly:

(a) notes the outcome of the consultation, and

(b) approves the Successful Centres Strategy and Action Plan prepared for the East Community Assembly Area.

12.4 **Reasons For The Decision**

12.5 It was noted that the strategies now reported set out the vision for District and Local Centres, proposing which Centres would be prioritised for further work and investment, and what actions the Council and its partners needed to take in order to realise the potential of all Centres. It was anticipated that the Council and its partners would use the strategies to identify how the City's network of Centres could improve the quality of life for people to make best use of combined resources.

12.6 **Alternatives Considered And Rejected**

12.7 None stated.

13. **EAST COMMUNITY ASSEMBLY BUDGET REPORT 2012/13**

13.1 Members received a report of the East Community Assembly Manager, regarding the East Community Assembly Budget for 2012/13, which set out recommendations for the East Community Assembly's discretionary, or project budget, for the financial year 2012/13. It was noted that it had been confirmed at a meeting of full Council on Friday 9th March 2012 that the East Community Assembly would receive a Discretionary Budget of £336,958 for 2012/13.

13.2 **Decision Taken**

13.3 **RESOLVED:** That the East Community Assembly;

(a) notes the reduction in the Assembly discretionary budget of £118,613 from 2011/12 to 2012/13;

(b) regard having been had to the Sheffield City Strategy and to the relevant guidance of the Secretary of State, confirms its belief that the granting of funding as envisaged in this report is likely to achieve the promotion and improvement of the social and environmental well-being of residents of the East Community Assembly Area;

(c) allocates the sums stated in section four of the report now submitted from the 2012/13 East Community Assembly discretionary funding as follows:

(i) £6000 consultation and event budget for 2012/13; £5000 available now, and £1000 to be held back until Quarter 4 of the current financial year;

(ii) £10,000 per Ward for small grants in Richmond and Darnall Wards, with a commitment for a small grants pot to be established in due course for Manor Castle and Arbourthorne Wards;

(iii) £5,000 per Ward for an Assembly wide public realm/ horticultural scheme;

(d) agrees to use the Index of Multiple Deprivation (IMD) based formula, created by Councillor Martin Lawton, to split the Assembly allocation into four Ward budgets;

(e) agrees to continue to fund the projects from 2011/12 listed in section four of the report now submitted;

(f) delegates authority to the East Community Assembly Manager, in consultation with the Chair, to work up and agree the details of the proposed allocations and projects set out in this report, to include an allocation for a weekly continuation of the community transport bus until September 2012 in Darnall to Morrison's supermarket, and

(g) authorises the Director of Community Services, in consultation with the Director of Legal Services, to agree the terms on which all funding referred to in this report is made available and to enter into such funding agreements with recipients of the funding and any other related agreements or arrangements, and on such terms, that she considers appropriate.

13.4 Reasons For The Decision

13.5 It was noted that the purpose of the Discretionary Budget was to help fulfil the priorities of the East Assembly Community Plan, and that all the projects proposed for funding contributed to one or more of these priorities. These priorities had been identified through consultation with local residents, groups and partners during 2011, and were as follows:

- Tackling unemployment and increasing skills
- Educational attainment
- Tackling poverty
- Stronger communities
- Safer communities
- Improving the environment
- Transport and Highways
- Better health

13.6 Alternatives Considered And Rejected

13.7 It was noted that alternative projects had been considered but had not been recommended for funding as they did not meet the priorities of the Assembly, or were not considered to be cost effective for the Assembly.

14. **DATE OF NEXT MEETING**

14.1 It was noted that the next meeting of the East Community Assembly would be held on Thursday 24th May 2012 at 6.30 pm, at the Arbourthorne Social Club, Eastern Avenue.

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SHEFFIELD CITY COUNCIL

EAST COMMUNITY ASSEMBLY

Meeting held 16th May 2012

PRESENT: Councillors Jenny Armstrong, John Campbell, Julie Dore, Terry Fox, Harry Harpham, Mazher Iqbal, Martin Lawton, Mary Lea, Pat Midgley, John Robson, Lynn Rooney and Jack Scott

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1. **APOLOGIES FOR ABSENCE**

There were no apologies for absence.

2. **APPOINTMENT OF CHAIR**

RESOLVED: That Councillor Pat Midgley be appointed Chair of the Community Assembly.

3. **DAY AND TIME OF MEETINGS**

RESOLVED: That meetings of the Assembly be held on a quarterly basis on dates and times to be determined by the Chair.

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